

## EMERGENCY ACTION PLAN

There has been a concerted effort to design and implement a safety plan for the St. Catherine Church membership. The successfully completed document is entitled “EMERGENCY ACTION PLAN”.

This plan was drawn up, documented, and submitted to our pastor and priests in residence. They have agreed with and approved the finished product. Those who provided input for the completed project are present members of St. Catherine with not only knowledge of OSHA safety standards, guidelines and procedures, but professional expertise in the implementation of the same. The diocese as well as their Insurance Agent, Catholic Mutual, has accepted the plan.

The purpose of this plan is to put into effect specific measures, which will provide a safe or safer environment for church members during their attendance at any and all functions here at church. The ushers, staff and P.C. members will take the initiative of implementing the Emergency Action Plan if and when such action becomes necessary. If an emergency does occur there will be possible audible signals, definite verbal directions, and other emergency instructions provided under very adverse and chaotic circumstances. ***We ask that you as a member to please remain as calm as possible under these conditions and cooperate with the individuals who are providing guidance in response to the existing emergency by carrying out their directions.***

The specific emergencies that are covered in the plan are:

- Tornado Warnings – proceed to a designated safe place
- Fire – evacuate area
- Earthquake – take cover under a pew
- Violence – probable evacuation; possible seeking safe refuge
- Bomb threat – vacate building
- Medical situations – provide space; assist if so requested

The emergency plan is in a computer file in the church office. All ushers who would like a copy may obtain one through the office. ***Any parishioner who would like to become familiar with the plan may also review a copy at the church office. The original copy is not to leave the premises. After reviewing the plan the copy will be required to be returned to the office.***

We wish to thank all that contributed to the overall project. A special thanks is issued to all medical volunteers who respond to emergencies.

If there are questions as to general information you may contact Deacon Keller.

Deacon Price Keller